





**DIRECTORATE OF FINANCIAL SYSTEMS DEVELOPMENT, MAINTENANCE AND  
TRAINING  
Mission**

Serves as the deputy director of the UFC and principal advisor to the Director UFC for financial systems development, maintenance and training. Leads, directs, manages and supervises the execution of the research, analysis development, installation, systems training and maintenance of standard USACE-wide automated financial management systems.

**Functions:**

1. Serves as satellite focal point with Defense Mega Center/DFAS-HQ and liaison for the USACE Finance Center (UFC).
2. Serves as the principal project manager in the deployment and implementation of new accounting systems.
3. Maintains active liaison with other functional area proponents and their related system development efforts to assess impact and potential utility of automated interfaces.
4. Coordinates all functional requirements to ensure the integrity of data in the systems development process of standard systems and migration systems.
5. Performs investigations of new technologies and business procedures that may be applicable to the general operations of automated accounting systems.
6. Analyzes and defines system requirements for new applications.
7. Provides data management expertise, guidance and support to functional personnel.
8. Provides documentation and management support for submission of System Change Requests.
9. Identifies, validates and documents financial system deficiencies and user needs.
10. Evaluates, tests and implements functionality of completed System Change Requests.
11. Develops, maintains and documents procedures, and reporting requirements for various automated accounting modules.

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12. Coordinates review of audits, inspections and reviews of the automated system, operating budgets, ADPE requirements within the UFC.

13. Performs USACE project management functions for the Federal Manager\*s Financial Integrity Act Program for Comptroller of the Army.

14. Develops and provides detailed documentation to support and maintain financial automation initiatives.

15. Provides training and support to USACE team members on CEFMS applications.

16. Manages and safeguards corporate data as an asset.